

## FDL Public Library Board Minutes October 19, 2023

1. Call to Order and Roll Call: On Thursday, October 19, 2023 in the McLane Meeting Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:30 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Anne Deacy, Rebekah Gary, Antonio Godfrey, Dusty Krikau, and Brendan Wood-Taylor. Members absent: Jay Myrechuck, Julie Schroeder and Sharon Simon. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Youth Services Coordinator Sarah Davis, Information and Outreach Services Supervisor Melanie Kearn and Administrative Assistant Laurie Moore.

\*\* Deacy arrived at 4:32 p.m.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the August Regular Meeting of the Board. Motion to approve the minutes as presented: Gary; second: Wood-Taylor; carried by unanimous voice vote.

3. Comments from the Public: None.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for September.

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented for August: Godfrey; second: Wood-Taylor; carried by roll call vote: yes six (6); noes none (0); absent and not voting three (3). Motion to approve the bills as presented for September: Wood-Taylor; second: Godfrey; carried by roll call vote: yes six (6); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Wood-Taylor; second: Godfrey; carried by unanimous voice vote.

6. Director's Report:

A. Monthly Library Statistics

\* Meiklejohn will work with the landlords on getting the desk moved for Buechel Branch. It is looking like the branch will be moving around the first week of January 2024.

\* The board decided they will sign milestone anniversary cards for staff.

\* The volunteer application and dress code policy will be brought to the board at a future meeting after discussing it with staff.

\* The assistant attorney for the City is looking to get some money back from the company who installed the fiber optic lines that went through our pipe causing the leak earlier this year.

\* Bolthouse introduced the new Information Services and Outreach Supervisor Melanie Kearn to the board.

\* The new warming shelter will open November 15<sup>th</sup>. The library will still open the building and close the gates from 8:00 – 9:00 to help cover the span of time between the shelter closing at 7:00 and the library opening at 9:00. The hope is that during the time between, the clients will use vouchers provided from the YMCA to use their showers.

\* Bolthouse shared that on Tuesday he had met with the Fond du Lac County Finance Committee to talk about the 5-year plan with the libraries and Winnefox and how the funding works. There was a very clear message that came across that the County sees that the libraries are of great value to everyone in the county.

\* Krikau asked how the LED lighting install was going. Bolthouse shared that it has been slow and he may need to request an extension on the grant.

\* Bolthouse shared that the movement on the solar project has been slow, but the funding has been approved already, so that is not an issue. We are waiting on some information regarding if our current electrical panel can handle the load before the bid spec is ready to go.

\* Wood-Taylor commented how much he liked the displays that went up for the month.

\* Krikau congratulated staff on a successful Fall Family Festival.

7. Old Business:

A. None.

8. New Business:

A. Storywalk Policy: Motion to approve the Storywalk Policy as presented: Wood-Taylor; second: Godfrey; carried by unanimous voice vote. Bolthouse shared that a community group had approached the library to ask if they could put a book into one of our storywalks, which brought on the need for a policy.

9. Other: Krikau shared that the donation to the Fond du Lac Humane Society on behalf of the library board in memory of Martin Rudd had not been made yet. If any members wish to donate yet they could still do that. Krikau also shared information and photos on the South Bend Library's 2-year renovation that was completed during COVID.

10. Adjournment: Meeting was adjourned by Board President Dusty Krikau at 5:10 p.m.

Respectfully submitted,

Anne Deacy  
Secretary