

**FDL Public Library Board Minutes**  
**November 17, 2022**

1. Call to Order and Roll Call: On Thursday, November 17, 2022 in the Midstates Training Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:30 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Anne Deacy, Rebekah Gary, Antonio Godfrey, Dusty Krikau, Jay Myrechuck, Martin Rudd, Julie Schroeder and Sharon Simon. Members absent: Brendan Wood-Taylor. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Information and Outreach Service Coordinator Alana LaBeaf, Youth Services Coordinator Sarah Davis, Administrative Assistant Laurie Moore, Ron Jakubisin with Youth in Governance and Emerson Vahlsing (Youth in Governance representative).

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the October Regular Meeting of the Board. Motion to approve the minutes as presented: Simon; second: Godfrey; carried by unanimous voice vote; abstention from Brault.

3. Input: Emerson Vahlsing, the library board Youth in Governance representative, introduced herself to the board. She is a junior at Fond du Lac High School and really values the library.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for October 2022

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Godfrey; second: Myrechuck; carried by roll call vote: yes eight (8); noes none (0); absent and not voting two (2). Krikau questioned where we are with the parking permits. Bolthouse shared that we did get the volunteer parking permits we requested. Rudd questioned how the library is going to tackle the overage on the utilities budget. Bolthouse shared that there will be extra in other areas of the budget to cover this. In 2023, the LED lighting work and the solar panels will help to lower those costs.

B. Statement of Accounts: Motion to approve as presented: Rudd; second: Simon; carried by unanimous voice vote. Krikau requested that Bolthouse share with the board information on how the library gets reimbursement from the county. He explained that when patrons from other counties use our library, we are able to bill those counties. Simon questioned if Libby checkouts count towards that. Bolthouse shared that for reimbursement from other counties, those circulations don't count, but for reimbursement from Fond du Lac County, they do.

7. Director's Report:

A. Monthly Library Statistics

\* The City and County have both passed their budgets.

\* The solar project for 2023 is being paid using debt, so we can start moving on that project as soon as possible.

\* 2023 will be a planning year for the "Foot of the Lake" book project that is slated for 2024.

\* Hoopla purchase is being considered. Bolthouse shared that selectors have been struggling trying to find enough DVD titles to purchase. He is feeling very confident that this would be a good service after talking with other libraries who offer this service. Rudd questioned if there is a need that we're not meeting by not being able to get enough DVDs. Is there a large enough demand for the types of electronic materials that Hoopla provides that is not being met by other means? Rudd asked for the circulation on electronic items to be shared with the board.

\*\* Deacy arrived at 4:55 pm \*\*

Schroeder asked if you can make adjustments to the Hoopla plan during the year as the budget sees fit. Bolthouse said adjustments can be made during the year. Brault questioned if you can limit by what's already available on Libby so we're not paying for these items to circulate on Hoopla. Bolthouse said we are not able to do that, but he will check with other libraries to see if they are having issues with that.

\* Hope on the Block has been a great service, and we are seeing increased use with the colder weather approaching. Krikau asked if there is any information available showing if people are following up on available services. Burgess shared that we don't have any specifics on that.

\* Brault commented that she was not aware that the library was part of the Monster March downtown. Bolthouse said he will share that feedback with the Downtown Fond du Lac Partnership.

\* Krikau asked Davis more about the demographics she had shared in her report. Davis would like to do more to promote grandparents bringing in their grandkids. Also, the racial discrepancies are not being targeted, so she would like to do more direct outreach. She would like to try to find more ways to reach single mothers. She is currently working with Birth to Three, Sprout and the Family Resource Center. Discarded books are being shared with the Family Resource Center. Godfrey suggested reaching out to some other nonprofits, like United for Diversity, Ebony Vision and Latinos Unidos. Schroeder asked if we are only offering resource sharing information with the groups we reach out to, or if we are asking what barriers there may be to them using the library. Sarah shared that both of these items are being discussed. Sarah hosted a Community Resource Fair that was well attended by organization, but not a lot of community members attended. We EmpowHer was another suggestion of a group to work with. Sarah shared that Alana had attended their program.

8. Old Business:

A. None.

9. New Business:

A. Review and possible approval of Behavior Policy: Motion to accept the policy with changes as presented: Simon; second: Schroeder; carried by unanimous voice vote.

10. Other: Rudd shared that there is a new librarian starting at UW Oshkosh at Fond du Lac; Sabrina Zhong. Krikau will be following up with the board members regarding Bolthouse's annual review.

11. Adjournment: Motion to adjourn: Brault; second: Godfrey. Meeting was adjourned by Board President Dusty Krikau at 5:22 p.m.

Respectfully submitted,

Anne Deacy  
Secretary