

FDL Public Library Board Minutes
November 16, 2023

1. Call to Order and Roll Call: On Thursday, November 16, 2023 in the Midstates Meeting Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Anne Deacy, Rebekah Gary, Dusty Krikau, Jay Myrechuck, Brendan Wood-Taylor and Sharon Simon. Members absent: Antonio Godfrey and Julie Schroeder. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Youth Services Coordinator Sarah Davis, Information and Outreach Services Supervisor Melanie Kearn, Public Relations Coordinator Ian Stepleton and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the October Regular Meeting of the Board. Motion to approve the minutes as presented: Wood-Taylor; second: Brault; carried by unanimous voice vote; abstention by Myrechuck.

3. Comments from the Public: None.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for October.

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Simon; second: Wood-Taylor; carried by roll call vote: yes seven (7); noes none (0); absent and not voting two (2).

B. Statement of Accounts: Motion to approve as presented: Deacy; second: Myrechuck; carried by unanimous voice vote.

6. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared that he is having a meeting with the project manager for the buildout for Buechel Branch on Monday 11/20/23 to discuss the specifics, including moving the desk. He will be sure to touch base with Meiklejohn also regarding moving the desk.

* Overdrive usage is growing exponentially. Coordinators discussed possibly spending some extra funds available in 2023 to buy down the holds list. They also plan to have a discussion regarding the 2024 budget, and possibly having more funds put towards Overdrive. Burgess shared some stats with the board on Overdrive usage.

* The library is on track with Kanopy to spend about \$4000 of the \$5000 we prepaid at the end of 2022.

* Wood-Taylor asked how long the lease is for the Buechel Branch. Bolthouse shared that there are 3 years remaining on the lease. Discussions were had among board members regarding the UWO at Fond du Lac building.

* Bolthouse shared that there will be 4 open slots on the Winnefox board after Krikau's term expires. Krikau suggested maybe a Friends of the Library member would be a good fit.

* Krikau questioned the kiln at Thelma that was mentioned in the Design Lab's report, and if it's possible for library patrons to use. Bolthouse shared that the hope is to partner with Thelma in the future for use of the kiln.

7. Old Business: None.

A. None.

8. New Business:

A. Community Materials Library Display Policy: Motion to table the approval of this policy until the next meeting: Simon; second: Wood-Taylor; passed by unanimous voice vote. Bolthouse shared how the policy contains the addition of

wording regarding yard signs to the previous policy. This policy is to cover community fliers, display boards and yard signs posted at the library. Krikau questioned what would be considered a close affiliation for yard signs to be displayed on library property. Bolthouse shared that he is trying to keep it somewhat vague to allow each request to be considered individually. Krikau has concerns about that. Deacy asked if the sign would need to be for a non-profit. Krikau questioned if we should have a separate policy regarding yard signs and Simon suggested the possibility of not allowing yards signs at all. After some discussion, it was decided that the wording should possibly include the following: Yard signs will be limited to Fond du Lac County, City of Fond du Lac, Fond du Lac Public Library and organizations who hold a Memorandum of Understanding with the library.

B. Library Director's Job Description: Motion to enter into closed session under Wisconsin Statute 19(c): Myrechuck; second: Wood-Taylor; carried by roll call vote; yes seven (7); noes none (0); absent and not voting two (2).

C. Enter into closed session: Time: 5:39 pm

D. Motion to enter into open session for the purposes of adjournment: Simon; second: Wood-Taylor; carried by unanimous voice vote.

9. Other: Krikau mentioned that with next year being an election year, she would like to see the library do something with a voter registration drive at the library.

10. Adjournment: Motion to adjourn: Myrechuck; second: Simon; carried by unanimous voice vote. Meeting was adjourned by board president Dusty Krikau at 6:01 pm.

Respectfully submitted,

Anne Deacy
Secretary