

FDL Public Library Board Minutes
December 19, 2019

1. Call to Order and Roll Call: On Thursday, December 19, 2019 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:33 p.m. by Board President, Mel Kolstad. Trustees present: Marilyn Averbeck, Anne Deacy, Joseph Koch, Mel Kolstad, Jeff Morrell, Sharon Simon and Brendan Wood-Taylor. Members absent: Ben Giles, Jerry Letcher and John McDowell. Those also in attendance included Library Director Jon Mark Bolthouse and Administrative Assistant Laurie Moore.

** Simon arrived at 4:34.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the November Regular Meeting of the Board. Motion to approve the minutes as presented: Koch; second: Wood-Taylor; carried by unanimous voice vote; abstention from Averbeck and Morrell.

3. Input: Bolthouse shared holiday greeting cards that the Library received from patrons and vendors.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for November 2019

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the November bills as presented: Deacy; second: Wood-Taylor; carried by roll call vote: yes seven (7); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Simon; second: Koch; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

* Bolthouse informed the Board that recarpeting of the lower level hallway and storytime room will take place in January.

* The next step in the solar project is to reach out to Excel. That has not been done yet, but we are hoping to have a price within the next couple of months.

* Bolthouse informed the Board that the first round of phone interviews for the Youth Services Coordinator position have been completed. They went well and he plans to bring in 3 of the candidates for in person interviews in January.

* We received a generous \$500 donation from Judith Berger that we plan to use at Express in 2020.

* We are looking at replacing some more of the furniture in the building in 2020. The old furniture gets offered up to other libraries first, then whatever is not spoken for is put up for auction. Anything that does not get sold by auction will then typically get offered to Habitat for Humanity.

* When reviewing stats for the year, Mel questioned whether there was some type of digital movie checkout available for Libraries. Bolthouse said there is not really a full package out there yet that would be worth checking into.

8. Old Business:

A. None

9. New Business:

A. None

10. Other: None

11. Adjournment: Motion to adjourn: Averbeck; second: Simon; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 5:00 p.m.

Respectfully submitted,

Anne Deacy
Secretary