

**FDL Public Library Board Minutes**  
**December 15, 2022**

1. Call to Order and Roll Call: On Thursday, December 15, 2022 in the Midstates Training Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:44 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Dusty Krikau, Jay Myrechuck, Julie Schroeder, Sharon Simon and Brendan Wood-Taylor. Members absent: Anne Deacy, Rebekah Gary, Antonio Godfrey and Martin Rudd. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Information and Outreach Service Coordinator Alana LaBeaf, Youth Services Coordinator Sarah Davis, Administrative Assistant Laurie Moore and Emerson Vahlsing (Youth in Governance representative).

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the November Regular Meeting of the Board. Motion to approve the minutes as presented: Simon; second: Myrechuck; carried by unanimous voice vote; abstention from Wood-Taylor.

3. Input: None.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for November 2022

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Simon; second: Wood-Taylor; carried by roll call vote: yes six (6); noes none (0); absent and not voting four (4). Brault questioned if there has been any word of the paper copies of newspapers being stopped. Bolthouse said that he is not aware of that issue at all.

B. Statement of Accounts: Motion to approve as presented: Simon; second: Wood-Taylor; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

\* Bolthouse shared that the Winter Wonderland with Santa visits was a success. There was a good turnout for the program and patrons were very pleased overall.

\* Bolthouse shared a preview of the Buechel signage for the Express location. The estimate from Papenheim is about \$500-600. An application now needs to be submitted to the City for their approval.

\* Bolthouse shared information on a new streaming service that is being reviewed and discussed called Kanopy. This is exclusively a video streaming service; no e-books. When talking to other libraries, it was discovered that 90% of their use on Hoopla was for e-books. We would really like to focus on the video portion. There was also a lack of curation with Hoopla. Kanopy allows curation per our policies. The estimate for a library our size would be about \$5000 per year and this would come out of the audiovisual budget. Users would be limited to 5 clicks per month. Brault questioned if there is a way to control access for children. LaBeaf shared that there are parental controls. Also, LaBeaf shared that any use of Great Courses materials or children's content would not go towards the total monthly click allowance. Bolthouse said the plan is to move forward with this service and roll it out in the new year.

8. Old Business:

A. Strategic Plan Update: Bolthouse shared that EDI work seems to fall into all categories of the strategic plan and it is hard to break it down by category. Krikau asked about equipment circulation, and if there is a way to have the cataloging of these items be more user friendly for patrons to find that they exist. Bolthouse said that Stepleton is working on some marketing ideas to get these items more traction. Davis pointed out that it may become more user friendly to find these items on our website once we move to a new website format. The coordinators have already started discussing this process. Brault commented on the partnership between Thelma and the Library and how that is such a great idea to get

more people aware of what Thelma has to offer. Krikau would like to see more action items in the Work-Life Balance section of the strategic plan.

9. New Business:

A. 2023 Update: Motion to approve the 2023 Library Budget as presented: Myrechuck; second: Schroeder; carried by unanimous voice vote. Bolthouse shared how there is carryover being used to balance the budget for 2023, but it is highly unlikely that we will need to use it. The open positions in the personnel budget will likely cover that shortage.

Unfortunately, the open positions are not enough combined to include a new position in the overall budget. We look forward to see what happens with the electricity budget once the solar panels are installed. This probably won't happen until fall. Krikau questioned if there were any "fun" purchases built into the budget for 2023. Bolthouse explained that this was a tight budget year. He did point out that there is extra in the Seefeld fund for future discussions of what we'd like to do with it.

10. Other: None.

11. Adjournment: Motion to adjourn: Schroeder; second: Brault. Meeting was adjourned by Board President Dusty Krikau at 5:32 p.m.

Respectfully submitted,

Laurie Moore  
Administrative Assistant