

FDL Public Library Board Minutes
February 16, 2023

1. Call to Order and Roll Call: On Thursday, February 16, 2023 in the Midstates Training Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Anne Deacy, Rebekah Gary, Antonio Godfrey, Dusty Krikau, Jay Myrechuck, Martin Rudd, Sharon Simon and Brendan Wood-Taylor. Members absent: Julie Schroeder. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Information and Outreach Service Coordinator Alana LaBeaf, Youth Services Coordinator Sarah Davis and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the December Regular Meeting of the Board. Motion to approve the minutes as presented: Brault; second: Wood-Taylor; carried by unanimous voice vote; abstention from Deacy.

3. Input: Bolthouse shared some cards with the board: a thank you card from Barb Millage for help from staff at a book-a-librarian session, a thank you card to Lori Burgess for help with 211 and some holiday cards.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for December 2022 and January 2023.

* Rudd arrived 4:39 pm. *

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Simon; second: Godfrey; carried by roll call vote: yes eight (8); noes none (0); absent and not voting two (2). Deacy questioned if the Kanopy charge of \$5000 was monthly. Bolthouse shared that that is a yearly charge. Brault asked how much Kanopy is being used. Bolthouse shared about \$200-\$300 per month.

B. Statement of Accounts: Motion to approve as presented: Godfrey; second: Wood-Taylor; carried by unanimous voice vote. Brault commented on how the fine revenue was and Bolthouse shared that it is on average for the year.

7. Director's Report:

A. Monthly Library Statistics

* Bolthouse did an interview with NBC26 on February 16th regarding Kanopy services.

* Circulation and visitors was up at the end of 2022 at the main library, but Express location was down. Bolthouse shared that they are trying to find a way to reverse that trend.

* Overdrive saw an 8% increase. Rudd questioned what Overdrive offers. Bolthouse shared that it includes E-books, E-audiobooks, and e-magazines. Rudd questioned what type of help we offer for Overdrive. LaBeaf shared that patrons can get assistance over the phone, at the desk and by book-a-librarian appointments. Krikau requested that Overdrive and Kanopy statistics be added to the monthly statistics report for the board packet. Krikau also suggested highlighting the cost per circulation for Overdrive to the City/County.

* The LED lighting project has been started. The lights are much cooler and brighter.

* The quarterly report for Chapter 52 will now include Better World Books commissions.

* Bolthouse shared how he attended Library Legislative Day. The Fond du Lac Library was mentioned in the introduction to Governor Evers. Rudd questioned if this is an annual thing that all library directors attend. Bolthouse shared that it is annual and not all library directors attend, but they like to get as many there as they can.

* Myrechuck arrived 5:01 pm. *

* Krikau requested that circulation numbers on equipment and other games, etc. be broken out on the stats.

* Krikau asked about the concepts being put back into the fiction section. Davis shared that she would rather have them integrated. She feels when they are pulled out into concepts that it pigeonholes kids into certain areas, and this way it maybe introduces them to books that they wouldn't have looked into.

8. Old Business: None.

9. New Business:

A. Library hours and closure dates: Motion to approve for the library to close on the dates as presented: Wood-Taylor; second: Godfrey; carried by unanimous voice vote. Bolthouse shared that the library will be covering the cost of the bus and entrance fee for staff to attend ALA in Chicago. Rudd questioned if the staff in-service date was during spring break time. Davis shared that April 10th is the week after spring break for public schools and she does not see it being a major effect on private schools.

B. Selection Policy: Motion to approve the Selection Policy as presented: Simon; second: Godfrey; carried by unanimous voice vote. Bolthouse shared that the new parts include: creating objectives, creating responsibility, modernizing the format, including new equipment and adding the teen & children's section. The Gifts section was removed as that is covered in its own policy. Simon questioned if there has been any reconsideration of material issues. Bolthouse shared that there has not been any yet. He said he would let the board know if any issues arise, even though their part happens later in the process.

10. Other: None.

11. Adjournment: Motion to adjourn: Simon; second: Godfrey. Meeting was adjourned by Board President Dusty Krikau at 5:22 p.m.

Respectfully submitted,

Anne Deacy
Secretary