

FDL Public Library Board Minutes
February 20, 2020

1. Call to Order and Roll Call: On Thursday, February 20, 2020 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:33 p.m. by Board President, Mel Kolstad. Trustees present: Anne Deacy, Joe Koch, Mel Kolstad, Jerry Letcher, Sharon Simon and Brendan Wood-Taylor. Members absent: Marilyn Averbeck, Ben Giles, John McDowell and Jeff Morrell. Those also in attendance included Library Director Jon Mark Bolthouse, Administrative Assistant Laurie Moore and Assistant Director for Operations Lori Burgess.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the January Regular Meeting of the Board. Motion to approve the minutes as presented: Letcher; second: Wood-Taylor; carried by unanimous voice vote; abstention from Koch.

3. Input: None.

4. Comments from the Public: Bolthouse shared with the Board multiple cards that the Library received, including a couple from the Women's Round Table for a presentation he did and one from Emily Leventhal from Stem for a tour she received to help her complete a pamphlet about the Library. Also, Bolthouse shared the news that the Library was presented with the Legacy Award from the Downtown Fond du Lac Partnership, which is chosen among downtown businesses that have been around for over 50 years.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for January 2020

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the January bills as presented: Simon; second: Koch; carried by roll call vote: yes six (6); noes none (0); absent and not voting four (4).

B. Statement of Accounts: Motion to approve as presented: Deacy; second: Letcher; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared that the new Children's Coordinator, Sarah Davis, will be starting on Monday 2/24/20.

* Bolthouse shared news of staff that are retiring, to include Mary Leb in May and Terri Fleming in July. Also, Emily Heidemann's last day will be February 28th. He is looking at opportunities of how to imagine the library moving forward.

* The ROI on the solar project looks to be about 20 years at this point, so we are trying to think of ways to lower our cost of electricity, i.e.: different types of bulbs, using less bulbs, etc.

* Library Legislative Day went well. Bolthouse was joined by Ben Giles. They were very excited to hear about all the Library has to offer.

* Bolthouse shared news of a donation that came in for Indigenous books. He personal picked out the books, including a wide variety of types of materials.

* Thanks to a grant, our "Calming Corner" in the Children's Room is complete. It includes some calming and fidgeting items, as well as being able to dim the lights in that area.

* Kathy Collies, one of our own staff members, is being recognized in the Inspiring Women exhibit at Thelma.

8. Old Business:

A. None

9. New Business:

A. Revision of Internet Access Policy: Motion to revise the internet access policy to a first come, first served basis, eliminating the 2-hour time limit: Simon; second: Wood-Taylor; carried by unanimous voice vote. They would like to experiment with increasing to 3 hours. The actual amount of time we feel is more procedural; not policy.

B. Winnefox Statement of Effectiveness for annual report: Motion to approve the Winnefox Statement of Effectiveness for annual report as presented: Letcher; second: Koch. Carried by unanimous voice vote. Bolthouse will bring copies of the annual report to be reviewed to the March board meeting.

10. Other: None.

11. Adjournment: Motion to adjourn: Simon; second: Wood-Taylor; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 5:21 p.m.

Respectfully submitted,

Anne Deacy
Secretary