

FDL Public Library Emergency Meeting Board Minutes
March 27, 2020

1. Call to Order and Roll Call: On Friday, March 27, 2020 via Google Hangout, the emergency meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:30 p.m. by Board President, Mel Kolstad. Trustees present: Anne Deacy, Ben Giles, Mel Kolstad, Jerry Letcher, Sharon Simon and Brendan Wood-Taylor. Members absent: Marilyn Averbek, Joe Koch, John McDowell and Jeff Morrell. Those also in attendance included Library Director Jon Mark Bolthouse, Administrative Assistant Laurie Moore and Assistant Director for Operations Lori Burgess.

2. New Business:

A. Library revised plan in reaction to COVID-19: Motion to approve the plan as presented by Jon Mark Bolthouse and moving forward as needed: Giles; second: Deacy; carried by unanimous voice vote.

* In response to the Governor's order, the date to reopen has tentatively been moved to April 27th.

* The City of Fond du Lac has issued a memo for staff that all City of Fond du Lac staff are considered essential, which does include Library staff.

* The library reaction to this was the following:

- * We will continue to find ways for staff to continue to get paid

- * Staff will work from home as much as they can, which is possible for some of our staff.

- * Staff can get some hours in by reviewing webinars for credit for continuing education.

- * Not all duties done by staff can be done at home, so a handful of people are coming into the building to complete those tasks.

- * We are offering as many online resources for patrons as possible. More funds are being pulled from some of our materials budget to give \$5000 to Winnefox for Overdrive, to help bring down the amount of holds on electronic items. A total of about \$18,000 was given to Winnefox from their member libraries. Newspaper Archives and Ancestry databases can now be viewed when not in the building. The library purchased Zoom to be able to offer online videos (for example online storytimes) to patrons.

- * Library staff are offering up their time to help out in other City departments, like the Senior Center and Election workers. The Library will possibly become a polling location on April 7th.

3. Adjournment: Motion to adjourn: Simon; second: Giles; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 4:47 p.m.

Respectfully submitted,

Anne Deacy
Secretary