

## **FDL Public Library Board Minutes**

**March 17, 2022**

1. Call to Order and Roll Call: On Thursday, March 17, 2022 in the Midstates Training Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:30 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Anne Deacy, Antonio Godfrey, Mel Kolstad, Dusty Krikau, Jay Myrechuck, Julie Schroeder, Sharon Simon and Brendan Wood-Taylor. Members absent: None. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the February Regular Meeting of the Board. Motion to approve the minutes as presented: Simon; second: Kolstad; carried by unanimous voice vote.

B. Discussion and possible approval of minutes from the February Special Meeting of the Board. Motion to approve the minutes as presented: Simon; second: Godfrey; carried by unanimous voice vote; abstention from Myrechuck.

C. Discussion and possible approval of minutes from the March Special Meeting of the Board. Motion to approve the minutes as presented: Schroeder; second: Myrechuck; carried by unanimous voice vote; abstention from Godfrey.

3. Input: None.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for February 2022

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Kolstad; second: Simon; carried by roll call vote: yes nine (9); noes none (0); absent and not voting none (0). Krikau questioned if there was any update on the parking permits for the volunteers. Bolthouse informed the Board that Lori Burgess made up a sample permit and it was sent over to Dyann Benson for approval.

B. Statement of Accounts: Motion to approve as presented: Myrechuck; second: Deacy; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics: Bolthouse noted that the cost per circ listed on the stats is different than what the cost per circ is to the county. That is actually closer to \$6.50 as we get to count electronic circulations for that figure.

\* Bolthouse had an update on the LED lighting bid process. The 2 original companies that bid did not follow the correct procedures, so the bid was reopened. During this time, a 3<sup>rd</sup> bid came in from a company in Tampa, but they sent their bid electronically and also did not follow the specs, so the bid was not accurate. There was some pushback from this company as they came in the lowest and felt they should have won the job. Bolthouse just wanted the Board to be aware that this was happening.

\* The inclusive language training with the staff went well. This was a step towards helping fulfill a portion of the strategic plan. Bolthouse will also be looking to come to the Board to approve a closure date for the Library in April or May for "Whole Person Librarianship" training for the staff.

\* 2 of the SEED grant positions have been filled internally, but will leave us short staff members in the Children's department and the Idea Studio. The part-time position has not been filled. The school district will be posting this position on a site that the Library does not have access to post to.

\* Bolthouse is working on bringing more information to the Board regarding the Collection Policy and the Request for Reconsideration Policy. Sarah Davis is also looking at getting a Board Code of Conduct together to bring to the board in the near future.

\* Bolthouse has someone in mind for the open Library Board position and is working with that person. Kolstad also stated she would be willing to help find a replacement for her position, which will be open in June.

\* The idea of having a high school student sit on the board as a youth representative was brought up.

\* Krikau mentioned a webinar from United for Libraries, which will be talking about material challenges, on March 29<sup>th</sup> and 31<sup>st</sup>.

8. Old Business: None.

9. New Business: None.

10. Other: None.

11. Adjournment: Motion to adjourn: Simon. Meeting was adjourned by Board President Dusty Krikau at 4:52 p.m.

Respectfully submitted,

Anne Deacy  
Secretary