

FDL Public Library Board Minutes
May 16, 2019

1. Call to Order and Roll Call: On Thursday, May 16, 2019 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:30 p.m. by Board President, Mel Kolstad. Trustees present: Marilyn Averbeck, Ben Giles, Anne Deacy, Joseph Koch, Mel Kolstad, Jerry Letcher, Sharon Simon and Brendan Wood-Taylor. Members absent: John McDowell and Jeff Morrell. Those also in attendance included Library Director Jon Mark Bolthouse and Administrative Assistant Laurie Moore.

* Introductions were made for the benefit of Ben Giles.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the March Regular Meeting of the Board. Motion to approve the minutes as presented: Simon; second: Koch; carried by unanimous voice vote; abstention from Averbeck.

3. Input: Bolthouse shared multiple thank you cards with the board.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for March 2019 and April 2019

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the March bills as presented: Letcher; second: Deacy; carried by roll call vote: yes eight (8); noes none (0); absent and not voting two (2). Motion to approve the April bills as presented: Letcher; second: Simon; carried by roll call vote: yes eight (8); noes none (0); absent and not voting two (2).

B. Statement of Accounts: Motion to approve as presented: Koch; second: Averbeck; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared with the Board an update on the process of removing the gull eggs. The company was here on May 16th and only found 1 new egg to take care of.

* Bolthouse informed the Board that he has begun work on the CIP for 2020. The first round was given to City Administrator, including the roof replacement in 2022. Other capital improvement projects the Library is trying to take of using carryover funds, such as furniture and security cameras.

* Barbara Lukas has resigned from the Friends of the FDLPL. Current Friends Board members want to keep the group going.

* The decision was made to close the Opportunity Center. It was a difficult decision but it makes sense with such low usage. The resources that were available in that space will still be available through booking a Librarian. The space will be transformed into an additional meeting space.

* Requests have been made for a projector in the Seefeld Meeting Room. The decision was made to install a large tv screen and laptop in the space in place of a projector.

8. Old Business: None

9. New Business:

A. Revised Pandemic/Epidemic Policy: Motion to approve the Pandemic/Epidemic Policy as presented: Simon; second: Wood-Taylor; carried by unanimous voice vote. Bolthouse informed the board that the changes made were basically just to clean up some language, as the previous version was still from when we were under Winnefox.

10. Other: Wood-Taylor questioned if the Library has ever done a pen-pal program with other libraries, as he had someone inquire on that. Bolthouse will follow-up on this and see if it is something that we want to do. Simon brought up the process of starting Bolthouse's review. It was decided that July and August would be an ideal time to get that taken care of.

11. Adjournment: Motion to adjourn: Simon; second: Wood-Taylor; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 5:03 pm.

Respectfully submitted,

Anne Deacy
Secretary