

FDL Public Library Board Minutes
June 20, 2019

1. Call to Order and Roll Call: On Thursday, June 20, 2019 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Mel Kolstad. Trustees present: Marilyn Averbeck, Anne Deacy, Ben Giles, Joseph Koch, Mel Kolstad, John McDowell, Jeff Morrell, Sharon Simon and Brendan Wood-Taylor. Members absent: Jerry Letcher. Those also in attendance included Library Director Jon Mark Bolthouse, Administrative Assistant Laurie Moore and Assistant Director of Operations Lori Burgess.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the May Regular Meeting of the Board. Motion to approve the minutes as presented: Koch; second: McDowell; carried by unanimous voice vote.

3. Input: Bolthouse shared a thank you card from Envision Fond du Lac for allowing 2 lemonade stands to setup at the Library for Lemonade Day.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for May 2019

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the May bills as presented: Simon; second: Wood-Taylor; carried by roll call vote: yes nine (9); noes none (0); absent and not voting one (1).

B. Statement of Accounts: Motion to approve as presented: Morrell; second: Averbeck; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics – Moore supplied the Board with the statistics at the meeting.

* Bolthouse informed the Board to go check out the new durable and stylish furniture in the Children's Room.

* Bolthouse informed the Board that Russ, the city electrician, has been working on replacing the CFL bulbs with LED bulbs in stages throughout the building. McDowell questioned the brightness of different LED bulbs and if that is of concern. Bolthouse shared that we are using 3000 kelvin bulbs, which he feels is a nice cool choice for this space.

* Phone interviews will be started next week for the new IS and Outreach Coordinator position. Filling this position felt like the next logical step in the process with retirements coming up in that area.

* Coordinators worked on a "Dress for Your Day" dress code plan. It is basically based on how much interaction staff has with the public, as to how they must dress.

* Pete from Winnefox reached out to Cowles to offer better pricing on computers for the Library. This is a nice costs savings to us.

8. Old Business: None

9. New Business:

A. Formation of Nominating Committee: Motion to approve the Nominating Committee as listed below: Wood-Taylor; second: McDowell; carried by unanimous voice vote. Nominating Committee includes the following: Simon, Kolstad and Giles.

10. Other: Bolthouse gave a shout-out for the History at Home program of the evening, *Baseball Stories You've Never Heard Before*.

11. Adjournment: Motion to adjourn: Simon; second: Averbeck; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 4:55 pm.

Respectfully submitted,

Anne Deacy
Secretary