

**FDL Public Library Board Minutes**  
**July 16, 2020**

1. Call to Order and Roll Call: On Thursday, July 16, 2020 via Google Hangout, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Mel Kolstad. Trustees present: Marilyn Averbeck, Anne Deacy, Ben Giles, Mel Kolstad, Jerry Letcher, John McDowell, Jay Myrechuck, Sharon Simon and Brendan Wood-Taylor. Members absent: Jeff Morrell. Those also in attendance included Library Director Jon Mark Bolthouse and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the June Regular Meeting of the Board. Motion to approve the minutes as presented: McDowell; second: Myrechuck; carried by unanimous voice vote.

3. Input: None.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for June 2020

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Giles; second: McDowell; carried by roll call vote: yes eight (8); noes none (0); absent and not voting two (2).

B. Statement of Accounts: Motion to approve as presented: Simon; second: Averbeck; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

\* The parking lots is in the process of being redone. The work will go into next week.

\* The new services we started offering again (use of the computers and a few tables with a chair around the stairwell on the second floor) seem to be going well. Numbers are still pretty low and there are concerns about what that looks like going into next year. Bolthouse has a meeting with the county next week to discuss next year's budget.

\* Coordinators realize there is a need for a new strategic plan considering our new reality at this time. We would like to bring in someone from WILS to help with the process again, or possibly hire Bruce Smith on the side to help.

\* Letcher arrived at 4:45 pm.

\* McDowell questioned if there have been any issues with patrons with our reopening of services. Bolthouse shared that there have been no issues to speak of.

\* Bolthouse shared with the Board that we will be changing our way of tracking people in the building. The baskets worked to start with, but we will now be switching to an electronic system with sensors to track people. Other libraries and Bay Beach have used this same system.

\* Ian Stepleton from Ripon has been hired as Terri's replacement for PR Coordinator and will start on July 27<sup>th</sup>. We have also received about 35-40 applicants from across the United States for the Librarian position we have posted for. Many wonderful applications have also come in for our clerk positions. Alana, our new Reference Coordinator, has been great and brought in some wonderful ideas already.

\* Simon shared that she will be sending out the packet for the Director's review soon also.

8. Old Business:

A. None.

9. New Business:

A. None.

10. Other: None.

11. Adjournment: Motion to adjourn: Myrechuck; second: Giles; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 4:53 p.m.

Respectfully submitted,

Anne Deacy  
Secretary