

**FDL Public Library Board Minutes**  
**August 15, 2019**

1. Call to Order and Roll Call: On Thursday, August 15, 2019 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:33 p.m. by Board President, Mel Kolstad. Trustees present: Ben Giles, Mel Kolstad, Jerry Letcher, John McDowell, Jeff Morrell, Sharon Simon and Brendan Wood-Taylor. Members absent: Marilyn Averbeck, Anne Deacy and Joseph Koch. Those also in attendance included Library Director Jon Mark Bolthouse, Administrative Assistant Laurie Moore and Assistant Director of Operations Lori Burgess.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the July Regular Meeting of the Board. Motion to approve the minutes as presented: McDowell; second: Simon; carried by unanimous voice vote; abstention from Morrell.

3. Input: None.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for July 2019 – Bolthouse supplied to the Board at the meeting

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the July bills as presented: Letcher; second: Morrell; carried by roll call vote: yes seven (7); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Simon; second: McDowell; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics – Bolthouse supplied to the Board at the meeting

\* Bolthouse shared with the Board that the new I.S. Coordinator has been hired. Her name is Emily Heideman.

\* Bolthouse had a great meeting with Al Buechel. We will see a slight increase in our County funding for 2020. Buechel is also looking at possibly using the sales tax in the future for county library projects.

\* Winnefox assistant director position has been filled. They have hired Clairellyn Sommersmith, the current assistant director at Princeton Public Library. She will more than likely start her position in October of 2019.

8. Old Business:

A. 2020 Library Budget: The City has decided that any increase in FTE requests are not being included as an increase in funds for 2020 for any department. All department heads were on board with this decision. Departments should not see any cuts in 2020.

9. New Business:

A. None

10. Other: Closed Session

A. Evaluation of Director – Motion to enter into a closed session under Wisconsin Statute 19 (c): Simon; second: Letcher; carried by unanimous voice vote.

11. Adjournment: Meeting was adjourned by Board President Mel Kolstad at 5:20 pm.

Respectfully submitted,

Laurie Moore  
Administrative Assistant