

FDL Public Library Board Minutes August 17 2023

1. Call to Order and Roll Call: On Thursday, August 17, 2023 in the McLane Meeting Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:35 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Anne Deacy, Rebekah Gary, Dusty Krikau, Jay Myrechuck, Julie Schroeder, and Brendan Wood-Taylor. Members absent: Antonio Godfrey, Martin Rudd, and Sharon Simon. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the July Regular Meeting of the Board. Motion to approve the minutes as presented: Wood-Taylor; second: Myrechuck; carried by unanimous voice vote.

3. Input: None.

4. Comments from the Public: Wood-Taylor gave appreciation to the Library and Krikau for helping with Prairie Fest.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for July.

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Brault; second: Myrechuck; carried by roll call vote: yes seven (7); noes none (0); absent and not voting three (3). Krikau questioned the very small Verizon bill. Bolthouse explained that there are cell phones at the service desk for emergency use.

B. Statement of Accounts: Motion to approve as presented: Myrechuck; second: Wood-Taylor; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared with Myrechuck that Kanopy is checking into his previous question regarding how they charge for short films.

* The repair work for the water damage is almost complete. There is just a small amount of vinyl cove that needs to be installed. The excavation work on the pipe that caused the water issue will hopefully start Friday.

* The lease for the location change of the Buechel Branch is coming along, but with no free space in the rent. The new location will be the same size, with 1 less restroom and 1 more storage closet in its place. The landlord would plan to move us to the new location after the space has been built out and is complete so we'd have minimal closed time. The landlord is responsible for the actual move. Bolthouse plans to contact Thomas Meiklejohn to get some tips on the best way to move the custom desk. Krikau inquired if Bolthouse asked about having a satellite location of Chapter 52 materials at Buechel. Bolthouse has to check with the landlord yet if that is allowed.

* An offer is being made to a candidate for the Information and Outreach Services Coordinator. Burgess will also be interviewing on Monday for 5 open clerk positions.

* Bolthouse shared how he had a great meeting with Sam Kaufman, who asked some great questions about what libraries are doing. Kaufman feels that the library is a great community hub. He will fund the library for the next budget year equal to the request, which is about a 10% increase over this current year.

* Bolthouse, Burgess and Brault have all been a part of the homeless advocate group that is meeting every couple weeks. Bolthouse shared that Holy Family Church is looking to purchase a centrally located building to be able to offer shelter.

They did share that work will most likely need to be done to the building, but it should be adequate for this coming winter if the deal goes through. The next meeting for the group is next Tuesday. Myrechuck asked how Hope on the Block is going. Burgess shared that grants have been coming in when it is needed the most to try to keep it stocked.

* Krikau questioned if any work has been done on staff appreciation for all their hard work. Bolthouse said they are working on ideas. Gary shared an idea from a past job, where they had staff email suggestions of deserving staff, and have the staff pick from the candidates that were suggested. Burgess also suggested the idea of having the Board give staff cards for milestone anniversaries in the future.

* Krikau questioned if the intern was able to get the GIS information yet for Fond du Lac County. Bolthouse will check on this.

* Krikau spoke regarding an inquiry from a patron noted in the Children's report regarding if the library circulates any passes beyond the Children's Museum and State Parks. She mentioned how she had seen that South Bend Library has a drawing for Orchestra passes, and brought up the idea of collaborating with South Shore Chorale or Community Theater. Brault brought up the idea of inquiring if we can get passes donated from other locations. Wood-Taylor suggested looking into passes for the pools.

* Krikau gave kudos to the equipment bulletin board and suggested maybe offering a cake decorating contest, only using the library cake pan that circulate.

8. Old Business:

A. None.

9. New Business:

A. Local Materials and Media Policy: Motion to approve Local Materials and Media Policy with edits: Gary; second: Wood-Taylor; carried by unanimous voice vote. Krikau noted some missing oxford commas in the policy. Bolthouse will make those changes. Schroeder asked if this encompasses what we need and Bolthouse said he feels it does. Bolthouse will reach out to Rudd in regards to Historical Society archives and see if he can speak on that at the next meeting. When speaking of the Historical Society items, Krikau brought up an issue they had recently with attire that was shared on social media. She requested that they review a policy on staff and volunteer attire at the library.

B. Election of Officers: Motion to approve Krikau serving as president of the library board carried by unanimous voice vote; abstention from Krikau. Motion to approve Wood-Taylor as vice president of the library board carried by unanimous voice vote; abstention from Wood-Taylor. Motion to approve Deacy as secretary of the library board carried by unanimous voice vote; abstention from Deacy. Motion to approve Myrechuck as treasurer of the library board carried by unanimous voice vote; abstention from Myrechuck.

10. Other: None.

11. Adjournment: Motion to adjourn: Wood; second: Myrechuck. Meeting was adjourned by Board President Dusty Krikau at 5:43 p.m.

Respectfully submitted,

Anne Deacy
Secretary