

## **FDL Public Library Board Minutes**

### **August 15, 2024**

1. Call to Order and Roll Call: On Thursday, August 15, 2024, in the Community Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Dusty Krikau. Trustees present: Rebekah Gary, Emily Hayes, Dusty Krikau, Jay Myrechuck, Julie Schroeder, and Sharon Simon. Members absent: Tiffany Brault, Lauren Herlache, and Brendan Wood-Taylor. Those also in attendance included Library Director Jon Mark Bolthouse, Youth Services Coordinator Sarah Davis, and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the July Regular Meeting of the Board. Motion to approve the minutes: Gary; second: Simon; carried by unanimous voice vote.

3. Comments from the Public: None.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for July

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Simon; second: Hayes; carried by roll call vote: yes six (6); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Gary; second: Myrechuck; carried by unanimous voice vote.

6. Director's Report:

A. Monthly Library Statistics: Bolthouse shared the stats at the meeting.

\* Bolthouse shared that the solar project is in the process of getting up and running. He has reached out to the electrician, but there is no meeting set up. He should know more in a couple of weeks.

\* The Chapter 52 roof project should be a quick, but that will need to be coordinated with the solar project as they will have the same staging area. The bid request is out and the walk through will be done in the next couple of weeks.

\* Bolthouse gave thanks to the board members who helped out with National Night Out and Prairie Fest.

\* Bolthouse shared that he met with the county executive and our budget was approved for 2025. He was also informed that there was a special capital fund set up by the county for projects not covered by the municipalities, but there were no criteria that was met for 2025 projects. Bolthouse asked if the money could be spent in some way on children's projects, but was informed that the funds are only for capital expenses and not used as additional funding sources. The library could re-apply to use the funds with the next budget year if there is a need.

\* Krikau asked if there were any more capital projects in the works. Bolthouse shared that there are not, but we are still working on spending out some of the ARPA funds this year. His biggest concern for possible future capital projects would be some AI needs.

\* Bolthouse shared that he would like input from the board for his upcoming budget presentation to City Council on some of the highlights of what the library has been doing. He will be sending out an email request.

\* Bolthouse received feedback from Amy at Downtown Fond du Lac Partnership regarding people that are hanging out at the library. She feels there has been improvement and was happy the board took the time to hear her concerns.

\* Bolthouse shared the stats with the board. He will email out a copy to the members that were not in attendance. He shared his concern on the lower circulation stats at the Buechel Branch and is not sure if the library is still feeling the

decrease from when the branch was closed. He also mentioned requesting Winnefox to help buy down the holds on Libby. Krikau asked what the ration needs to be for them to buy more copies, and Bolthouse shared that he thought it was 10 to 1, but isn't sure, as the cost of certain books may play into that ratio.

\* Krikau asked about what future policies are being worked on, referencing Davis's report. Davis shared that the coordinators are looking at future programming policies and display policies, but no more action has been taken on these.

7. Old Business: None.

8. New Business: None.

9. Other: None.

10. Adjournment: Motion to adjourn: Simon; second: Gary; carried by unanimous voice vote. Meeting was adjourned by board president Dusty Krikau at 4:55 pm.

Respectfully submitted,

Emily Hayes  
Secretary