

FDL Public Library Board Minutes
September 19, 2019

1. Call to Order and Roll Call: On Thursday, September 19, 2019 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Mel Kolstad. Trustees present: Marilyn Averbek, Anne Deacy, Mel Kolstad, Jerry Letcher, John McDowell, Sharon Simon and Brendan Wood-Taylor. Members absent: Ben Giles, Joseph Koch and Jeff Morrell. Those also in attendance included Library Director Jon Mark Bolthouse, Administrative Assistant Laurie Moore, Assistant Director of Operations Lori Burgess and Ron Jakubisin, the Positive Youth Development Educator with Extension Fond du Lac County.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the August Regular Meeting of the Board. Motion to approve the minutes as presented: Letcher; second: McDowell; carried by unanimous voice vote; abstention from Averbek and Deacy.

3. Input: Bolthouse shared with the Board multiple thank you cards from patrons for Genealogy work that was done by the reference department and volunteers.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for August 2019 –

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the August bills as presented: Simon; second: Averbek; carried by roll call vote: yes seven (7); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Simon; second: Deacy; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics – Bolthouse supplied to the Board at the meeting

* Bolthouse shared with the Board that the summer reading program was once again a huge success, seeing an increase in adults registered of almost 100 people. The total minutes read was about 2.7 million, which is slightly less than last year, but is not an issue.

* The Friends are going to attempt to do a fall raffle that will end the 1st week of December, and also possibly another one in spring. They are hoping to hit the numbers they did with the raffle during the Browser Open.

* Bolthouse thanked the Board members that attended the City Council meeting during Bolthouse's presentation, in support of the Library.

* A plug was given by Mel Kolstad for Idea Camp, which is being hosted at the Fond du Lac Public Library on Saturday September 21.

8. Old Business:

A. 2020 Library Budget: Motion to approve 2020 Library Budget as presented by Jon Mark Bolthouse at the meeting: Simon; second: Wood-Taylor; carried by unanimous voice vote. City Council had met the previous evening and there were no major changes. So, with the 2% increase from the City and the 4% increase from the County; Bolthouse supplied the final budget draft to the board at the meeting for approval.

9. New Business:

A. Page Pay Scale Adjustment: Motion to approve the Page Pay Scale Adjustment as presented: McDowell; second: Averbek; carried by unanimous voice vote. The current page pay scale is much shorter than the scale for all other

positions. It is becoming hard to recruit and retain. The shelver position is being added as a Page 1 to help people who are transitioning back into the workplace. The current regular page position will be a Page 2.

10. Other: None

11. Adjournment: Meeting to adjourn: Letcher; second: Simon; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 5:07 pm.

Respectfully submitted,

Anne Deacy
Secretary