

FDL Public Library Board Minutes
September 17, 2020

1. Call to Order and Roll Call: On Thursday, September 17, 2020 via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:30 p.m. by Board President, Mel Kolstad. Trustees present: Marilyn Averbeck, Anne Deacy, Ben Giles, Mel Kolstad, Jerry Letcher, John McDowell, Jay Myrechuck, Sharon Simon, and Brendan Wood-Taylor. Members absent: Jeff Morrell. Those also in attendance included Library Director Jon Mark Bolthouse, Administrative Assistant Laurie Moore, Information and Outreach Services Coordinator Alana LaBeaf, Assistant Director for Operations Lori Burgess and member of the public Dusty Krikau.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the August Regular Meeting of the Board. Motion to approve the minutes as presented: Ben Giles; second: Jay Myrechuck; carried by unanimous voice vote.

3. Input: None.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for August 2020

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Jerry Letcher; second: Marilyn Averbeck; carried by roll call vote: yes eight (8); noes none (0); absent and not voting two (2).

B. Statement of Accounts: Motion to approve as presented: Sharon Simon; second: Ben Giles; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

* The building hit 50% capacity for the first time about one week ago and patrons responded very well but viewing the full capacity on the monitor in the South entrance and waiting until someone left to allow another patron to enter.

* The individualized COVID-19 plan that Burgess worked on if an employee becomes ill turned out very well.

* Burgess talked to Ford Tile about replacing the flooring in the Express entrance area, and found that there is an issue with the door sweep which caused water problems, along with finding out that a tile job would entail more than anticipated. Re-carpeting that space is most likely what will end up happening.

* We received a quote from a 3rd plumber on switching our restrooms over to touch free fixtures. Kolstad questioned why we are required to get three quotes and Bolthouse explained that it is how the City handles larger projects (over \$25,000).

8. Old Business:

A. None.

9. New Business:

A. Continuation of Mask Policy: Motion to approve Appropriate Behavior Policy as stated, with an amendment to 1.b. to state Masks must be worn while in the building; Simon; second: Myrecheck; carried by unanimous voice vote. Bolthouse explained how he would like to take an opportunity before the end of the mask mandate to continue the current policy, regardless of what the Governor decides. Bolthouse suggests we do this for the safety of our staff and patrons. Simon questioned the age of patrons required to wear masks. Bolthouse has contacted Deb Hoffmann

** McDowell joined at 4:45.

Giles questioned whether we have had any patron issues with the masks, and Bolthouse and Burgess both shared that we have only had a few patrons saying they don't want to wear a mask. McDowell asked if there is a way to get children to follow through with wearing them, but Bolthouse said we have had no child issues. Simon also shared that there have been next to no issues at Fond du Lac High School.

* Giles feels the Governor will extend the mask order, but feels if Bolthouse wants to do this for the safety of his staff and patrons, he agrees with it.

* Averbeck also agreed the continuation of the mask order is a good idea.

* Kolstad feels we could be a role model for the community and a space for people to come where they feel safe.

* Deacy is in support and was wondering if we can continue to supply masks and Bolthouse shared that we do.

* Myrecheck questioned if the curbside service will be continuing. Bolthouse said that we plan to continue into the end of this year.

* Dusty Krikau questioned how to continue being a day service space for people who have health issues. Bolthouse is hoping not to see that issue arise, but is getting ready for November when the warming shelter opens. Also, she questioned accommodations for someone with health issues being able to use a computer. Bolthouse said it has been discussed, but he has not come up with a good answer yet for that situation where that person cannot mask.

10. Other:

*Simon brought up including a closed session added to the agenda for October for the Director review. Bolthouse will add a separate zoom meeting for that after our normal October board meeting.

* Deacy questioned the voting for new board positions. Motion to approve Averbeck as the new treasurer: Kolstad; second: Myrechuck; carried by unanimous voice vote.

11. Adjournment: Motion to adjourn: Simon; second: Averbeck; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 5:09 p.m.

Respectfully submitted,

Anne Deacy
Secretary