

FDL Public Library Board Minutes
December 20, 2018

1. Call to Order and Roll Call: On Thursday, December 20, 2018 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Mel Kolstad. Trustees present: Catherine Block, Anne Deacy, Joseph Koch, Mel Kolstad, Jeff Morrell, Sharon Simon and Brendan Wood-Taylor. Members absent: Marilyn Averbeck, Jerry Letcher and John McDowell. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the November Regular Meeting of the Board. Motion to approve the minutes as presented: Simon; second: Morrell; carried by unanimous voice vote; abstention from Koch.

** Block arrived 4:33 pm.

3. Input: None

4. Comments from the Public: Bolthouse shared a few notes and cards that the Library received the previous month.

* A complaint regarding the height of the book drop. Bolthouse measured our height compared to the height of the post office mailboxes, and we are only higher by 1”.

* A thank you card from the Alzheimer’s Association thanking us for hosting the Memory Café meetings.

* A thank you from a patron for the children’s programs, with a \$50 towards next years programs.

* A thank you from the Fond du Lac Agriculture Society for the donation for the Seneca Family Bingo.

* A holiday card from Gary Ott and the folks at US Bank.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for November 2018

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Koch; second: Simon; carried by roll call vote: yes seven (7); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Morrell; second: Deacy; carried by unanimous voice vote.

7. Director’s Report:

A. Monthly Library Statistics

* ADA doors have been installed at the North entrance.

* Elevator work has been completed and is working the way we originally planned it with the lower level and the first floor being locked out, and the 2nd floor and Seefeld being open to patrons.

* PLSR work has not been completed yet. The group will meet again in January to hopefully finish up the report.

* January 5th there will be a winter event held at Hamilton Park that the Library will be a part of.

* Correction to Bolthouse’s notes on his November schedule: he attended Cheryl Bornemann’s funeral, not Cheryl Leherer.

8. Old Business: None

9. New Business:

A. Modification of Behavior Policy (unattended items): Motion to approve the changes to the Appropriate Behavior and Expectations Policy as presented: Block; second: Morrell; carried by unanimous voice vote.

10. Other: None.

11. Adjournment: Motion to adjourn: Morrell; second: Block; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 4:54 pm.

Respectfully submitted,

Anne Deacy
Secretary