

FDL Public Library Board Minutes
November 15, 2018

1. Call to Order and Roll Call: On Thursday, November 15, 2018 in the Seefeld Conference Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:32 p.m. by Board President, Mel Kolstad. Trustees present: Catherine Block, Anne Deacy, Mel Kolstad, Jerry Letcher, Jeff Morrell, Sharon Simon and Brendan Wood-Taylor. Members absent: Marilyn Averbeck, Joseph Koch and Jeff Morrell. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Administrative Assistant Laurie Moore and Brian Kolstad (member of the public).

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the October Regular Meeting of the Board. Motion to approve the minutes as presented: Letcher; second: Deacy; carried by unanimous voice vote. There were abstentions from Block and Morrell.

3. Input: None

4. Comments from the Public: None

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for October 2018

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Morrell; second: Block; carried by roll call vote: yes seven (7); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Morrell; second: Letcher; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared with the Board that statistics are showing the smallest drop in circulation since the recession; along with an increase in visitors.

* Bolthouse informed the board of ½ of the Library staff getting trained in CPR & Stop the Bleed.

* Bolthouse spoke of the Tornado Warning the County had last month and how well it was handled at the Library. There are a few things that need to be tweaked, but overall it went very well.

* Idea Studio staff visited the Wisconsin Rapids Library Makerspace, which was modeled after Fond du Lac Library's Idea Studio. They also had the chance to see the large solar array at the Library.

* Bolthouse thanked Wood-Taylor for the donation of the Popcorn for the Manhattan Film Festival, which went well.

* Averbeck informed the Board that the Galloway House does not have a stuffed eagle that would have belonged to the Library, which was discussed at the meeting in September.

8. Old Business: None

9. New Business:

A. Possible Future Solar Project: Motion to setup a task force to work on a comprehensive study for a possible future solar project at the Fond du Lac Public Library: Simon; second: Morrell; carried by unanimous voice vote. Bolthouse shared with the Board that John McDowell is looking to donate a large amount of money to the Library for use as seed money towards a future solar project. The plan would also be to setup a fund at the Fond du Lac Foundation possibly to help

fund the project. The Board needs to think about what a task force would look like for this. We would possibly be looking to kick things off in the year of 2020 to 2021, as we would want to run it in line with a roof replacement, which needs to be discussed with the City of Fond du Lac to include in a future CIP. We would also want to look at getting a more comprehensive quote to see where the cost in the project truly lies.

B. July 5, 2019 discussion: Motion to approve the Library stay open on July 5, 2019: Simon; second:Letcher; carried by unanimous voice vote.

10. Other: The Board thanks Bolthouse for another great year of service to the Fond du Lac Public Library.

11. Adjournment to closed session: Motion to adjourn: Simon; second: Wood-Taylor; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 5:13 pm.

Respectfully submitted,

Anne Deacy
Secretary