



# REQUEST FOR RECONSIDERATION OF MATERIAL

The Fond du Lac Public Library (FDLPL) welcomes the opinions of community members regarding items in the FDLPL collection. If you wish to request reconsideration of a resource, please return this completed form to any Library Service Desk. Please note that the board of trustees of the Fond du Lac Public Library have established a [Reconsideration of Material Policy](#) and a [Procedure Regarding Requests for Reconsideration](#) (available at [fdlpl.org/policies](http://fdlpl.org/policies)). Paper copies are available upon request. Incomplete forms will be returned.

**STAFF USE ONLY**  
*Please forward immediately to the director.*  
Received by:  
Date:

## Part 1: Your Contact Information

Patrons wishing to challenge materials must reside within the City or Town of Fond du Lac or in an area of Fond du Lac County not served by another county library.

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip code

Phone \_\_\_\_\_ Email \_\_\_\_\_

Are you representing a group or organization?  No  Yes  
If yes, please indicate the name of the group/organization. \_\_\_\_\_

## Part 2: Item Information

Individuals may challenge up to 3 items at any given time. You must submit a separate form for each title you would like reviewed.

Title \_\_\_\_\_

Author/Performer \_\_\_\_\_

Publisher or Distributor (if known) \_\_\_\_\_

### Type of Material

- Book\*
- Audiobook or recording
- DVD
- Magazine or Newspaper
- Game
- Other \_\_\_\_\_

\*Please note that all titles accessed via Libby are selected and made available by the Wisconsin Public Library Consortium (WPLC). Reconsideration of these e-materials can be made at [wplc.info/reconsideration](http://wplc.info/reconsideration) .

## Part 3: Concerns and Requested Action

To help us understand your concerns, please answer each question as completely as possible. Add additional sheets if needed. Forms lacking detail sufficient to support a reasonable request for reconsideration will be returned.

1. Did you read, view, or listen to this work in its entirety?  Yes  No
2. What brought the resource to your attention?
3. Why would you like this material to be reconsidered? Please be specific: include page numbers, chapters, specific passages, scenes, etc.
4. What action are you requesting the Library to consider?
5. Are there resources you suggest to provide additional information and/or other viewpoints on this topic?
6. What item(s) would you recommend in place of or in addition to the title in question?
7. Other comments?

*Challenged materials will not be removed from the collection, marked/identified as challenged, or sequestered during the reconsideration process.*

*The Library Director will respond, in writing, to this request for reconsideration within 15 calendar days. If you are not satisfied with the Director's response, you will have 10 calendar days to submit a written request for a hearing before the Library Board of Trustees. Decisions on reconsidered materials will stand for 5 years before new requests for reconsideration will be considered.*

Signature \_\_\_\_\_ Date \_\_\_\_\_