

Sewing Machine – Threading the Machine

Step 1: Place the spool on the spool pin

- Lift the spool pin and slide the spool of thread onto it.
- Place the spool stopper on the end of the pin to keep the spool from sliding off.

**Step 2: Bring the thread around the thread guide**

- Guide the thread around so it rests under the black ring on the thread guide.
- The black ring should move up and down when you raise or lower the thread.

**Step 3: Guide the thread down the first slit**

- Bring the thread down the first thread guide slit, taking it all the way to the bottom of the slit.

**Step 4: Guide the thread up the second slit**

- Bring the thread up the second thread guide slit, ending to the right of the silver take-up lever at the top

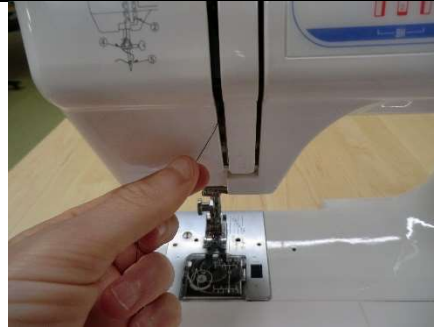
**Step 5: Thread the take-up lever**

- Bring the thread around behind the take-up lever from right to left and pull it down into the eye of the take-up lever.

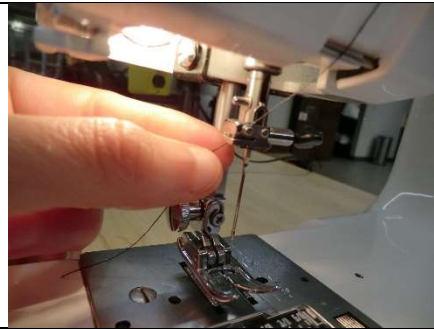


Step 6: Guide the thread back down the second slit

- Bring the thread back down the second slit, taking it all the way to the bottom of the slit.

**Step 7: Hook the thread through the needle bar thread guide**

- Bring the thread around behind the needle bar thread guide so that it catches in the hook.
- Pull the thread back around to the front.

**Step 8: Thread the needle**

- Bring the tip of the thread through the eye of the needle, from front to back.

