

FDL Public Library Board Minutes

March 21, 2024

1. Call to Order and Roll Call: On Thursday, March 21, 2024 in the Midstates Meeting Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:34 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Antonio Godfrey, Dusty Krikau, Jay Myrechuck, Julie Schroeder, Sharon Simon and Brendan Wood-Taylor. Members absent: Anne Deacy and Rebekah Gary. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Youth Services Coordinator Sarah Davis, Information and Outreach Services Coordinator Melanie Kearn, and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the February Regular Meeting of the Board and February Special Meeting of the Board. Motion to approve the minutes: Brault; second: Wood-Taylor; carried by unanimous voice vote.

3. Comments from the Public: Lauren Herlache visited the meeting as she has an interest in the library board.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for February

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Simon; second: Godfrey; carried by roll call vote: yes seven (7); noes none (0); absent and not voting two (2).

B. Statement of Accounts: Motion to approve as presented: Godfrey; second: Myrechuck; carried by unanimous voice vote.

6. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared that 4 companies are doing a walk through at the library next week for the solar bid. Brault questioned if we would be eligible for Inflation Reduction Act grants. **Bolthouse will follow-up with Tricia Davi regarding this.**

* The new self-checks and document station are working well. The cost for printing and faxing has also been reduced to \$.10 per page to allow the library to be more radically welcoming.

* Author Sara Richardson, who recently moved here from Colorado, will be the speaker at the Friends of the Library annual meeting in May.

* Bolthouse reminded the board members to let him know what outreach events they would be able to attend. Also, he gave a shout out to those who helped out at the Bluey Party. He did mention that the time commitment for the Fond du Lac County Fair is going to be much more than anticipated, so he's working on getting help for that. There was a suggestion to reach out to the Friends of the Library to see if he could get help from them getting volunteers.

* Brault mentioned the low numbers for the Winter Reading Program, admitting that she forgot to finish tracking herself. Krikau mentioned that maybe doing a community book bracket to pick the book in the future would be a good idea. She felt the book was too heavy of a read over the holiday season.

* Schroeder mentioned she was having problems trying to find the Creative Bug link on the website. **Bolthouse mentioned that he will follow-up with Stepleton on how to make it easier to find.**

7. Old Business: Missing Child Policy: Motion to approve the missing child policy as presented: Simon; second: Godfrey; carried by unanimous voice vote. Bolthouse spoke with the city attorney and the police department and they are okay with

the policy as it is written. The police did ask how often this is happening, and Bolthouse shared that it's not even once a year. With that information, they agreed that they would like to be called immediately when a child is missing.

8. New Business:

A. Behavior Policy: After much discussion, it was decided that the policy should be revised and brought back to the April board meeting. Brault questioned 1) d. regarding personal items. Bolthouse shared that the goal would be to try to connect any personal items with their owner. Schroeder questioned the use of coat racks. Simon said that would be an assigned area, but that is not mentioned in the policy. It was suggested that 1) d. be changed to "The library is not responsible for personal property. Personal items must be in the possession of the owner at all times. Coat racks may be used for personal possessions, but they are still the responsibility of the owner."

Krikau mentioned to add a comma after scooters in 1) c. Also, she asked what staff had learned in any of their professional development regarding what is stated in 1) k. Simon suggested that checking with what the city policy is regarding laying down/sleeping in or by their buildings would be a good idea, so we stay consistent with other city buildings. Schroeder asked what the consequences are when patrons are found in violation of this part of the policy. Bolthouse shared that it is the following: 1st offense: warning; 2nd offense: warning; 3rd offense: no trespass issued and ask the patron what we can do to help them get services they need.

Burgess brought up the use of study rooms also, and possessions left in those rooms. Krikau mentioned that maybe we need to have a separate policy for study rooms. Bolthouse will follow-up on this suggestion.

Suggestions were made also regarding 5). Take out "including but not limited to theft and vandalism". Simon also suggested adding "per state statute" at the end of the sentence. It was also suggested to change "will call" to "reserve the right to call".

B. In-service date request: Motion to approve closing the Library on the morning of April 17th, reopening at 1:00 pm, for a staff in-service: Schroeder; second: Myrechuck; carried by unanimous voice vote. Bolthouse shared how the library will be doing a staff screening of "The Right to Read." Myrechuck also suggested streaming "ABCs to Book Banning." Bolthouse will review if there is time for that.

9. Other: Krikau gave an update on the public comment from the previous month regarding the request to ban a book. She shared information regarding the discrepancy in the timeline. When the initial request was made to the library in February 2023, there was no timeline in the policy regarding appealing the decision to the board. This change was made in April 2023, when the new policy was approved. The board feels the appeal process should be allowed. Krikau will follow up with a response to let them know their appeal option and will state in the response that there is a 10 working day deadline in the policy to appeal.

10. Adjournment: Motion to adjourn: Simon; second: Godfrey; carried by unanimous voice vote. Meeting was adjourned by board president Dusty Krikau at 5:58 pm.

Respectfully submitted,

Laurie Moore
Administrative Assistant