

FDL Public Library Board Minutes

June 19, 2025

1. Call to Order and Roll Call: On Thursday, June 19, in the Community Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board Vice-President, Brendan Wood-Taylor. Trustees present: Tiffany Brault, Rebekah Gary, Emily Hayes, Lauren Herlache, Jay Myrechuck, Julie Schroeder, Sharon Simon and Brendan Wood-Taylor. Members absent: Dusty Krikau. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Youth Services Coordinator Sarah Davis, Public Relations Coordinator Ian Stepleton, and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the May Regular Meeting of the Board. Motion to approve the minutes: Schroeder; second: Brault; carried by unanimous voice vote.

3. Comments from the Public: Bolthouse shared a thank you letter from Broken Bread for the donation of 18 cases of food from the food drive.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for May

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Brault; second: Herlache; carried by roll call vote: yes seven (7); noes none (0); absent and not voting two (2). Herlache questioned what contribution expense was. Moore shared that it is donation funds that were spent.

B. Statement of Accounts: Motion to approve as presented: Myrechuck; second: Brault; carried by unanimous voice vote.

* Hayes arrived at 4:36 pm.

6. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared that the Summer Reading Program was going well, and the numbers are about the same as last year.

* Bolthouse shared that Alliant has signed off on the solar plans, but no other no progress has been made. About 70% of the equipment is ready to go.

* We are still working on the logistics of the Book Bike and what events staff are going to take it to. Staff capacity makes it hard to get the bike to events. Bolthouse mentioned possibly forming a committee to see if other staff would be interested in helping out with the bike at events. Schroeder asked about how many books fit in the bike. Burgess estimated about 40 books. It is not functional as a bookmobile, but would work great for art supplies, etc. Schroeder inquired about using a wireless type of checkout. Bolthouse shared that a mobile hotspot was used to sign people up for library cards at the first farmer's market, but the bike was only used to hand out free books at that event. Brault inquired about possibly having it appear in a parade. Burgess also shared that other possible ideas could be Bike Safety Day, Bike to School, and Bikes to Parks. Wood-Taylor also mentioned having it at Prairie Fest and National Night Out.

* Bolthouse stated that the Friends of the FDLPL is going in a good direction with some new, young energy. Herlache stated they are thinking about doing a jigsaw puzzle competition, and Burgess suggested she reach out to Emilyn Linden, as the Library has done that before.

* Bolthouse shared that the Local History book launch went well. The program was well attended and Burgess stated many patrons are requesting copies. All city employees will receive a copy of the book, as well as City Council members and County Board members. **Brault suggested reaching out to the school board members. Bolthouse will follow-up with**

the new school superintendent. Myrechuck suggested checking with the Historical Society. Wood-Taylor also suggested reaching out to Envision Greater Fond du Lac and the Visitor's Bureau.

* Brault questioned the note in the Literacy Services report regarding the cancelation of an event due to concerns over ICE activity. It was questioned if there have been any concerns from patrons at all on coming to the library due to this. Bolthouse shared that coordinators have discussed how to handle the situation if ICE should arrive on site, and also stated that the Design Lab will be following Marian's procedures this summer as their programming has been moved to their location.

* Schroeder commented on how she was shocked to read about how we have telescopes for checkout, which brought up the search ability of equipment, and how that can be improved upon.

* Herlache commented how great it was to have the connection between local community partners and families at the library's playtime.

* Herlache inquired if the library has seen an increase in usage of the Local History area at the library since the Local History book launch. Staff present at the meeting were not sure if there has been an increase recently.

7. Old Business:

A. None.

8. New Business:

A. None.

9. Other: None.

10. Adjournment: Motion to adjourn: Simon; second: Myrechuck; carried by unanimous voice vote. Meeting was adjourned by Board Vice-President Brendan Wood-Taylor at 5:05 pm.

Respectfully submitted,

Emily Hayes
Secretary