

FDL Public Library Board Minutes

July 17, 2025

1. Call to Order and Roll Call: On Thursday, July 17, in the Community Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:31 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Emily Hayes, Lauren Herlache, Dusty Krikau, Jay Myrechuck, Julie Schroeder, and Brendan Wood-Taylor. Members absent: Sharon Simon. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess, Youth Services Coordinator Sarah Davis, Public Relations Coordinator Ian Stepleton, and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the June Regular Meeting of the Board. Motion to approve the minutes: Wood-Taylor; second: Myrechuck; carried by unanimous voice vote.

3. Comments from the Public: Bolthouse shared a thank you letter from We EmpowHer.

* Schroeder arrived 4:34 pm.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for June

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Brault; second: Wood-Taylor; carried by roll call vote: yes seven (7); noes none (0); absent and not voting one (1). Myrechuck questioned what the payment to 123rf.com was for. Stepleton explained that was for images he uses.

B. Statement of Accounts: Motion to approve as presented: Wood-Taylor; second: Myrechuck; carried by unanimous voice vote. Herlache questioned how all the funds are still remaining in the Seefeld budget. Bolthouse stated that sometimes we don't need to spend those funds. We decide as we get closer to the end of the year if we need to move those funds over to the city. Krikau questioned if we received the full payment already from Winnebago County. Bolthouse stated that we have.

6. Director's Report:

A. Monthly Library Statistics

* Bolthouse shared that the summer reading program is going well. The total number of kids signed up is down, but the adult and teen numbers are up. Krikau questioned the benefit to the library of patrons signing up for the program. Bolthouse stated that it is modeling good behavior for children. Davis also shared that it brings people into the building, allowing people to see what we have going on.

* There is no more updates on the solar project at this point. Bolthouse has reached out to the project manager for updates, but has not heard back.

* The experience passes are going over very well. Bolthouse shared with the board that the single use passes unfortunately don't count as circulations for the library. To be counted as circulations, items need to be checked out, then returned and checked back in.

* Krikau commented on the increase in teen programming attendance.

* Herlache commented on how well the bed bug issue was treated. She suggested a social media series on odd things found in returned materials.

* Herlache questioned if it's possible to increase staff hours in the Idea Studio with the increase in usage. Bolthouse stated that it is not possible at this point in time, as expanding funding is a concern.

* Brault questioned how Mango calculates their stats. Burgess said that right now the library uses click-tracking to gather our stats for databases; every access from the website counts as an occurrence. Schroeder asked if it would be possible to track both click-tracking and also the stats that the databases gather for usage. Krikau suggested maybe supplying the board with a quarterly update on actual uses for future budgetary decisions.

7. Old Business:

A. Meeting Room Policy: Motion to approve the Meeting Room Policy with suggested edits: Schroeder; second: Herlache; carried by unanimous voice vote. Bolthouse shared a few of the major differences with the new policy. The extra charge for room usage outside of regular hours has been dropped, as no one was really utilizing that option. There is no longer a charge for the Community Room. Krikau requested that in the disclaimer “infer and endorsement” should be changed to “imply an endorsement.” The board would also like the bullets in the policy to be changed to letters instead of bullet points. When using the word library in the policy, be sure to stay consistent with either having it capital or lowercase. There were a few small edits for commas and spaces that needed to be made.

8. New Business:

A. None.

9. Other: Krikau would like an update on the progress of the book bike usage plan at the next meeting.

10. Adjournment: Motion to adjourn: Brault; second: Wood-Taylor; carried by unanimous voice vote. Meeting was adjourned by Board President Dusty Krikau at 5:30 pm.

Respectfully submitted,

Emily Hayes
Secretary