

## **FDL Public Library Board Minutes**

**August 11, 2025**

Call to order 1:01PM

1. Call to Order and Roll Call: On Monday, August 11, in the Community Room and via Zoom, the special meeting of the Fond du Lac Public Library Board of Trustees search committee was called to order at 1:01 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Emily Hayes, Sharon Simon. Those also in attendance included City of Fond du Lac HR Manager, Jackie Braatz, and Ian Stepleton, FDL Public Library Public Relations.

2. New Business:

Job posting

Discussion regarding posting shared with the steering committee by Braatz

Holidays and vacations will be determined upon hire date

Simon motions to approve job posting with minor additions as discussed Brault seconds

Motion carries with unanimous voice vote

Posting Date

Discussion regarding posting date.

Krikau asks that the library's strategic plan is found with a simple web search. Ian confirms that it is linked in the footer of the website.

Posting should be made public this week.

Posting placement

Discussion regarding where to post: Braatz will post on all free websites and the ALA as well as provide costs for additional sites. Braatz will confirm the city's willingness to pay for these sites in lieu of a search firm.

Ad can go up with job description but copy of JDQ will be provided in advance of next full board meeting for approval.

Approval of candidates for interview.

Braatz will share each qualified candidate with the steering committee as they apply. Each member will reply to Braatz with a yes or no. Braatz will share screener questions/rubric and interview questions that was used last time this position was posted.

Future dates for special meetings of the Fond du Lac Public Library Board of Trustees search committee: Monday, August 25 at 1PM and Tuesday, September 9, 2025 is held as a possible interview date.

Simon motions to adjourn. Brault seconds. Meeting adjourned 1:19PM.