FDL Public Library Board Minutes
October 16, 2025

1. Call to Order and Roll Call: On Thursday, October 16, in the Community Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:32 p.m. by Board Vide-President, Brendan Wood-Taylor. Trustees present: Tiffany Brault, Emily Hayes, Lauren Herlache, Jay Myrechuck, Julie Schroeder, Sharon Simon, and Brendan Wood-Taylor. Members absent: Dusty Krikau. Those also in attendance included Library Interim Director Lori Burgess, Youth Services Coordinator Sarah Davis, Public Relations Coordinator Ian Stepleton, Information and Outreach Services Coordinator Melanie Kearn, and Administrative Assistant Laurie Moore. Motion to remove Old Business from the agenda: Simon; second: Herlache; carried by unanimous voice vote.

2. Comments from the Public: None.

3. Approval of Minutes
A. Discussion and possible approval of minutes from the September 18th Regular Meeting of the Board. Motion to approve the minutes: Simon; second: Brault; carried by unanimous voice vote.

4. Correspondence (Discussion and Possible Action)
A. Bank Statement from Seefeld Trust for September

5. Approval of Financial Reports:
A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Simon; second: Myrechuck; carried by roll call vote: yes seven (7); noes none (0); absent and not voting one (1).

B. Statement of Accounts: Motion to approve as presented: Brault; second: Myrechuck; carried by unanimous voice vote.

6. Monthly Statistics

7. Administrative Reports:

* Alliant has completed their work for solar panel project. We are still awaiting a part to be able to finish the project.

* Burgess shared that the library is exploring the possibility of switching from Google Workspace to Office 365.

* The LED Grant has not been completed yet. There were ineligible goods, so finishing paperwork on the grant is still being worked on.

* Chapter 52 marked it’s 10-year anniversary. The celebration went well and offered a record breaking sales day.

* Brault inquired how Monday’s staff in-service went. Burgess shared how the staff were split up and sent to different libraries. Each group went to a comparable sized library, and a smaller library. There were lots of pictures and notes that were shared. It was a great team building experience.

8. Old Business: Agenda was amended to remove all Old Business from this meeting.

9. New Business:
A. Possible Literacy Coalition Partnership: Burgess shared that Krikau had a discussion with Kristel from United for Diversity regarding a literacy coalition. It was discussed if United for Diversity is the correct organization to lead the literacy coalition or if it should fall to Literacy Services. Burgess spoke with Juana Montes from Literacy Services and they feel they don’t have the capacity at this time to get into early literacy. Burgess will be speaking with the Friends of the FDLPL on Friday and are hoping they can match donations on behalf of the library to help install more story stations at local businesses. Burgess feels it makes sense to have the library be the contact for the literacy coalition in the future.

B. Behavior Policy Review: It was decided to table this agenda item until next meeting. Burgess has had conversations with patrons regarding their carts/items they are bringing into the library. There has been mixed reactions to these discussions. The coordinators were looking at how Transit handles it and wondering if we should handle it similarly at the library. Also, they have been looking at how other libraries handle the issue, and it varies throughout the state. Some libraries list maximum dimensions, or state that the items must fit under a chair. Wood-Taylor inquired if other patrons have issues with the amount of items people are bringing in, or if staff are just trying to address it before it becomes an issue. Burgess stated that there were some patrons who complained last winter. Herlache asked about having a "cart parking" area. Burgess stated that we have already started doing that, but the issue becomes who is responsible for their items, and the policy currently states that they must keep their items with them. Hayes asked what staff would like to see done about this issue, and Burgess stated that she would like to see carts allowed, but excessive amounts of items not allowed. Simon mentioned looking into lockers. Davis expressed issues with this idea; this would be a draw to the unhoused population, and patrons would potentially see the library as unsafe.

Simon inquired if we ask if animals that patrons bring in are service animals. Burgess stated that we are only allowed to ask what an animal is trained to do in regards to a disability. Simon asked if this was a frequent issue, and Kearn stated almost daily for some patrons.

10. Adjournment: Motion to adjourn: Simon; second: Brault; carried by unanimous voice vote. Meeting was adjourned by Board Vice-President Brendan Wood-Taylor at 5:26 pm.

Respectfully submitted,

Emily Hayes
Secretary