

FDL Public Library Board Minutes

November 20, 2025

1. Call to Order and Roll Call: On Thursday, November 20, in the Community Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:42 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Lauren Herlache, Dusty Krikau, Jay Myrechuck, and Julie Schroeder. Members absent: Emily Hayes, Sharon Simon, and Brendan Wood-Taylor. Those also in attendance included Library Interim Director Lori Burgess, Youth Services Coordinator Sarah Davis, Public Relations Coordinator Ian Stepleton, Information and Outreach Services Coordinator Melanie Kearn, and Administrative Assistant Laurie Moore.

2. Comments from the Public: Burgess shared a thank you card from the Jones Family for the plant that the library sent to Roger Jones' funeral.

3. Approval of Minutes

A. Discussion and possible approval of minutes from the following meetings: October 16 Regular Meeting, October 20th Director Interview Panel, and October 21st Director Interview Panel. Motion to approve all of the minutes presented: Schroeder; second: Herlache; carried by unanimous voice vote.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for October

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Herlache; second: Myrechuck; carried by roll call vote: yes five (5); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve the statement of accounts as presented: Herlache; second: Brault; carried by unanimous voice vote.

6. Monthly Statistics

7. Administrative Reports:

* Burgess shared with the board that the final part has arrived for the solar project. We are now waiting for the electricians to return to install the part and turn the system on.

* Krikau commented on the America 250 project. She shared that the Sisters are also partnering with this. Dusty will share information with Kearn on this.

* Krikau commented that she really appreciated the report from the Idea Studio.

8. Old Business:

A. Overall Wage Scale: Motion to approve the wage scale as presented: Myrechuck; second: Brault; carried by unanimous voice vote.

B. Position Titles and Wages Scales: Motion to approve 8B. as presented with potential changes to job titles: Brault; second: Krikau; carried by unanimous voice vote. Krikau shared a letter from Deb regarding the positions in the budget being presented. Brault stated that what was presented is still going within the spirit of the wage study that was completed. Burgess shared a document regarding job classifications and discussed the change to the manager title from coordinator. The board asked why the PR Coordinator was increased from I (which was presented in the wage study) to J. Burgess stated that this position includes supervising the building, working with technology, in charge of the website, and in charge of the social media presence. Herlache feels that is enough duties to backup this decision that was made.

C. Behavior Policy – This has been delayed as the Coordinators are still working on the policy.

9. New Business:

A. 2026 Operating Budget: Motion to approve the 2026 Operating Budget as presented: Brault; second: Herlache; carried by unanimous voice vote. Brault commented on the allocation from the City not changing for 2026. She suggested when the new Director is on board to have a review with her regarding funding. Krikau asked about the move to Microsoft 360. Burgess stated that our cost for the Google environment has increased significantly and had previously been funded by the SEED grant. We are hoping Microsoft will be a cost savings. The contract with Google will be up in June 2026 and we are able to pay month by month at that point if we need to during a transition period.

B. Faxing Cost Increase: Motion to approve the fax cost increase: Myrechuck; second: Schroeder; carried by unanimous voice vote.

C. 2026 Holiday Closures: Motion to approve the 2026 Holiday Closures as presented: Herlache; second: Schroeder; carried by unanimous voice vote.

10. Adjournment: Motion to adjourn: Herlache; second: Myrechuck; carried by unanimous voice vote. Meeting was adjourned by Board President Dusty Krikau at 5:45 pm.

Respectfully submitted,

Laurie Moore
Administrative Assistant