

**FDL Public Library Board Minutes**  
**May 21, 2026**

1. Call to Order and Roll Call: On Thursday, May 21, in the Community Room and via Zoom, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:32 p.m. by Board President, Dusty Krikau. Trustees present: Tiffany Brault, Dusty Krikau, Jay Myrechuck, Julie Schroeder, Emily Waisanen, and Brendan Wood-Taylor. Members absent: Emily Hayes, Lauren Herlache, and Sharon Simon. Those also in attendance included Library Director Rachel Fuller, Assistant Director of Operations Lori Burgess, Youth Services Manager Sarah Davis, Adult Services Manager Melanie Kearn, Library Administrative Specialist Laurie Moore, and Library Building and Grounds Custodial and Maintenance Worker Jean Schneider.

2. Comments from the Public: None.

3. Approval of Minutes

A. Discussion and possible approval of minutes from the April 16th Regular Meeting of the Board: Motion to approve the minutes as presented: Brault; second: Wood-Taylor; carried by unanimous voice vote.

4. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for April

5. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Brault; second: Wood-Taylor; carried by roll call vote: yes six (6); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve the statement of accounts as presented: Waisanen; second: Myrechuck; carried by unanimous voice vote. Krikau commented on the negative balance remaining for memberships. Moore explained that there was a membership that was not accounted for when working on the 2026 budget. Krikau questioned the remaining balance on the processing fees. Moore stated that the amount charged to that fund varies depending on how many charge transactions the library takes in monthly. Krikau commented on the remaining balance for the property & liability insurance. Moore stated that fund should be fine as that budgeted amount comes directly from city hall.

6. Monthly Statistics

7. Administrative Reports:

\* Fuller stated the migration to Microsoft 365 went smoothly.

\* Fuller shared that the library board members and their families are now allowed to be eligible for the grand prize drawing for the summer reading program. She also was looking for board input on if the library should allow staff members and their families to be eligible for the grand prize drawing. Myrechuck inquired what the grand prizes consist of. Kearn stated that for adults the value can range from \$50-\$75 and there are 3 of them. Davis stated for youth, the baskets are a mix of kits, passes, gift cards, puzzles, books, stuffed animals and other miscellaneous items. Krikau commented on the fact that the library does not really publicize the winners, with Fuller sharing only the first name and last initial are posted. Krikau feels that staff and their families should be eligible since the board members are now eligible. Fuller will wait to see if there is any more feedback before making a final decision.

\* Fuller shared the Trustee Tale from May with the board members and noted that it is also available on the FDLPL Board of Trustee Resources page on the website.

\* Krikau inquired if the new braille section has seen some good usage. Kearn stated she was not sure yet as it's so new, but she did share that the ADRC will be sharing information about the collection.

\* Myrechuck inquired with summer approaching if we will be promoting yard games. Fuller will follow-up with Stepleton about that.

\* Brault enjoyed being able to view the movie trailers on the library's You Tube channel. Krikau did note after watching the trailers that we do not have an English copy of Project Hail Mary available in Libby.

\* Krikau commented on the wonderful updates in the Idea Studio report.

#### 8. Old Business:

A. None

#### 9. New Business:

A. Code of Conduct Policy: Motion to approve the Code of Conduct Policy as presented: Myrechuck; second: Wood-Taylor; carried by unanimous voice vote. Fuller stated that the policy has not changed much from the Appropriate Behavior and Expectations Policy, with one exception. Procedure was just removed from the policy, keeping it separate for more flexibility. The one change that was made was the restriction on the type of food allowed in the library. The way it currently is with no restrictions is not sustainable. The library is trying to balance the maintenance of the facility, while still being patron friendly by allowing light snacks. If approved, this change would take some time to implement while the information is shared and notices are displayed. Brault asked how staff will handle this change. Fuller stated that the information was shared with the staff at an all staff meeting. Also, Kern and Davis worked on some procedural wording for staff to use. Waisanen shared that she was pleased that managers preemptively talked to community partners about this possible upcoming change. Fuller stated that when speaking with one of the community members, it was made known that this change is not to go against their mission. The issue is more about what the people do after receiving food that is causing the negative impact. The decision was made to still allow food in the meeting rooms as patrons who book those spaces agree to the meeting room policy when they book those spaces. Krikau inquired if the outdoor picnic tables would be returning with this change. Fuller stated that there has been some discussion regarding this, but no decision has been made. Brault inquired about item #10, personal belongings, wondering what is and is not allowed. Fuller stated the decision on what is allowed has more to do with impeding access. Managers had discussed the language used to stay consistent.

B. Reference Services Policy: Motion to approve the Reference Services Policy as presented: Wood-Taylor; second: Waisanen; carried by unanimous voice vote. Fuller shared that some of this information was previously included in the Appropriate Behavior and Expectations Policy, but this separate policy is regarding more about what services the library does/does not offer. Krikau asked for clarification in the 4<sup>th</sup> bullet point, inquiring if the word interpretation should be included. Fuller had previously questioned Burgess about what services we can use to provide interpretation, and stated that the policy could be amended before approval if that is needed; however, between now and the time when those services might be offered, there could be interpretation by staff occurring on occasion at the service desks. Krikau noted that she was looking more for clarification and does not feel it needs to be included. Schroeder inquired if there needs to be consequences if this policy is not followed. Fuller feels there could potentially be some issues, but that is addressed in the Code of Conduct Policy.

C. Appropriate Behavior & Expectations Policy: Motion to rescind the Appropriate Behavior and Expectations Policy: Brault; second: Wood-Taylor; carried by unanimous voice vote.

D. Safe Child Policy: Motion to rescind the Safe Child Policy: Myrechuck; second: Wood-Taylor; carried by unanimous voice vote. Fuller stated that DPI recently articulated that this information could be included in a Code of Conduct Policy.

\* Myrechuck asked if the library will be a part of the Walleye Weekend festivities this year. Davis shared that Sunday June 14<sup>th</sup>, the library will hold story times at 1:00 pm and 3:00 pm, with the book bike making an appearance. People will be able to sign up the summer reading program, as well as library cards. Many items were ordered for the book bike for safety, convenience and comfort also.

10. Adjournment: Motion to adjourn: Wood-Taylor; second: Myrechuck; carried by unanimous voice vote. Meeting was adjourned by board president Dusty Krikau at 5:20 pm.

Respectfully submitted,

Laurie Moore  
Library Administrative Specialist